

THE TULALIP TRIBES
Utilities
Job Description

JOB TITLE: Water/Wastewater Laborer-Backhoe Operator

JOB NUMBER: TTT-140-06

NOTE: Sections in box are minimum requirements that all applicants must have to be considered for this position. These requirements must be stated on your application form in order to be considered for this position.

The Tulalip Tribes publicly announces that Indian Preference in hiring shall apply to Tulalip Tribal job opportunities.

EDUCATION: (Please attach all required education documents with application; i.e., diploma, degrees, certificates, etc.)

- ☐ High School Diploma or GED equivalent. **Employer will allow six (6) months from date of hire to obtain this educational requirement.*

SKILLS:

- ☐ Must be able to perform directional tasks for Indian Health Services when needed.
☐ Must have the ability to transport backhoe to assigned site.
☐ Must have working experience of how to perform daily maintenance to backhoe and operate backhoe machinery.

EXPERIENCE:

- ☐ Must have working experience of how to perform daily maintenance to backhoe.
☐ Must have experience operating backhoe machinery.
☐ Must have working experience in water-wastewater treatment operations and procedures, systems regulations, line construction, following oral and written communications efficiently and concisely.

OTHER REQUIREMENTS:

- ☐ Must be able to receive training toward water-wastewater operations attending workshops, lectures, and education training testing for certifications within one year of employment.
☐ Must be able to work in adverse weather conditions when necessary
☐ Must have a reliable home phone for emergency contact at all times.
☐ Must have a valid Washington State Drivers License. (Please attach copy of documentation)
☐ Must have a successful employment history with the Tulalip Tribes and/or other current and past employers.

Physical Characteristics and/or Prerequisites:

- ☐ Must be able to perform physical tasks with the ability to lift up to 50 lbs.
☐ Must not be claustrophobic. (Testing required)
☐ Manual and finger dexterity for routine paperwork.
☐ Stamina and/ or the ability to stand and/ or walk for prolonged periods of time.
☐ Mobility to climb stairs and/ or ladders (Testing required)
☐ Strength and mobility to lift objects weighing a minimum of 50 pounds on a frequent basis. (Testing required)
☐ Ability to perform tasks that include bending, kneeling, and use of a shovel. (Testing required)

Tribal Department: Tulalip Utilities

Employee Classification: Non-Exempt

Job Summary: Heavy equipment operator for utilities. Checks and maintains heavy equipment. Assists with the maintenance and operation of the water and wastewater system and performs related duties as required.

Employee Reports To: Field Manager

Extent of Job Authority: Authorized to carry out departmental and tribal procedures related to job duties.

Specific Duties Performed:

1. Required to operate light and heavy equipment, which entails knowing how to maintain the equipment with use of proper safety equipment and procedure by employee.
2. Uses utility equipment and materials in construction, maintenance and operation of water and wastewater systems.

3. Must have reliable home phone service and keep employment issued phone serviced at all times for emergency contact.
4. Inspects water and wastewater systems and performs preventative maintenance.
5. Under supervision, installs and maintains water-sewer hookups.
6. Constructs and performs maintenance on access roadways to pump stations, lift stations, and wells.
7. Performs necessary manual water and/or wastewater tests accurately. Under supervision, may be required to conduct water and/or wastewater treatment tests. Must notify supervisor immediately if corrective measures are needed.
8. All of these items require manual labor which may include digging ditches, lifting and installing heavy pipes, crawling up and down lift stations and well sites, weed eating and mowing around plant and fire hydrants and other labor intensive tasks related to maintaining and operating a utilities system.
9. Must be able to work weekends, holidays and be available 24 hours per day, 7 days a week for emergency situations. (Flex Time)
10. Performs other duties as deemed necessary.

Term of Employment: This position requires 40 hours per week or 2080 hours per year. (Regular full time)

Pay Range: \$ 23.96 Per Hour

Opening Date: December 5 , 2006

Closing Date: December 21, 2006@ 4pm

Please return your completed application with required attachments, by the closing date and time, to the Tulalip Tribes Employment Office, located at 6103 31st Avenue N.E. Tulalip, WA 98271. Tulalip Employment hours Monday-Friday, 8:00 a.m. to 4:30 p.m. (360) 651-3686 or toll free 1 (800) 869-8287, ext. 3686.